

TERMS OF REFERENCE

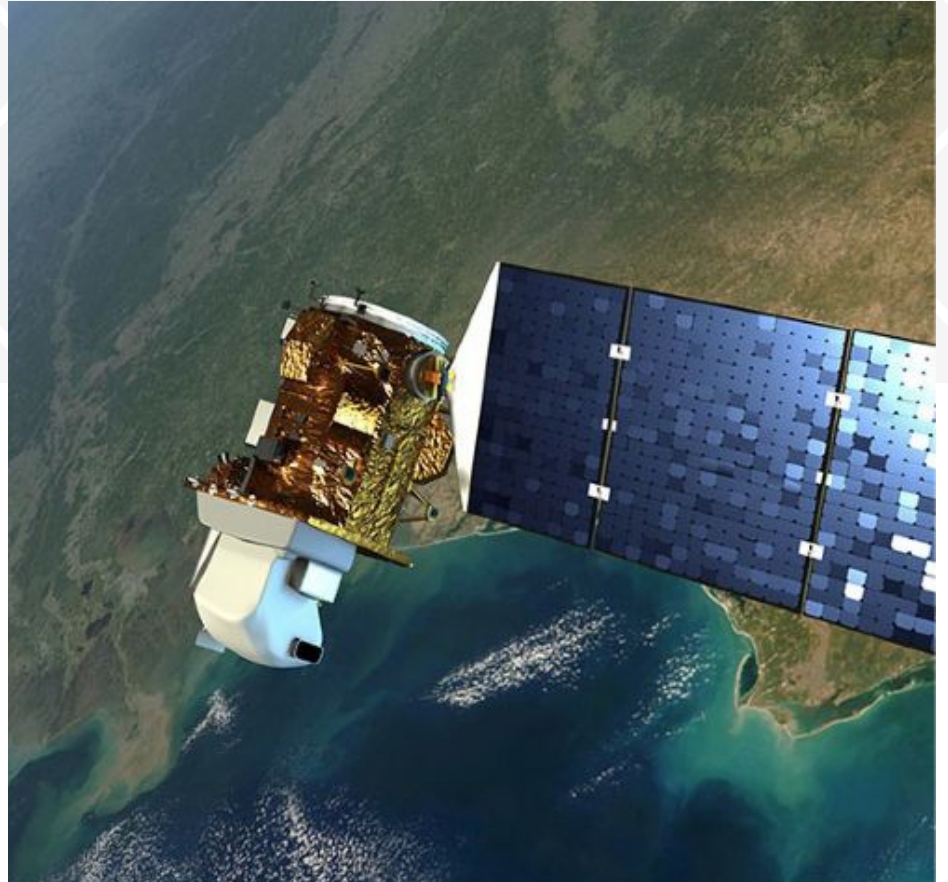
Support position to MapBiomass Network Secretariat

Function: Consultant to support the MapBiomass Network Secretariat in the roles related to governance, communication, training, collaborations, working groups, and launch events.

Registration deadline: Until May 31st 2024.



MAPBIOMASS



About MapBiomias Network

We are a network of non-governmental organizations (NGOs), universities, research institutions and tech startups that produce and promote the use of qualified information to stewardship the land use and land cover in South America and other tropical and subtropical regions. As a network, we are committed to generating data, methods, tools and information to qualify the understanding, analysis and decision-making on conservation and sustainable management of continental natural resources.

In 2017, we expanded to other geographies beyond Brazil, starting with countries of the Amazon basin and Gran Chaco Americano region, followed by the Tri-national Atlantic Forest and the Pampa biomes of South America in 2019. That year, we also started in Indonesia - our first initiative outside the South American continent.

The Global Network is guided by the Coordination Team and the Network Committee and we are currently made up of 16 initiatives that map land cover and land use in Brazil, in the Amazonia, Chaco, Tri-national Atlantic Forest, Tri-national Pampa and also in Indonesia, Paraguay, Uruguay, Chile, Argentina, Bolivia, Colombia, Ecuador, Peru, Venezuela, and Suriname all of them involving local institutions.

All MapBiomias products are constantly evolving. Each year, we release a new collection of initiatives with improvements in the quality of maps and/or an increase in the number of classes mapped.

General goal & Activities

General goal

Assist the MapBiomias Network, its governance, communication, training, collaborations, working groups, and events.

Activities

Support the implementation of the MapBiomias Network initiatives:

- Verify and update information (photos, logos, ATBD, Factsheets, Infographics, Legend documents, Mural Maps, Technical notes, news, etc.) of the Network' websites.
- Verify and update information (Informative notes, legend document, class description, etc.) for the Network's platforms.
- Support with the schedule of delivery products (assets, legenda data, shapefiles and statistics tables) and Network's launch events.
- Support with minutes and registration in calls and meetings (Global Committee, Secretariat, training, workshops, etc.).

Qualification/ experience

Minimum requirements

- a) University degree;
- b) Experience with multi-institutional initiatives;
- c) Fluency in written and spoken English and Portuguese or Spanish;

Desired requirements

- a) Good understanding of land use and land cover mapping and applications;
- b) Experience with Google tools (e.g. Google Drive, Docs, Analytics, Sites) and project management tools (e.g. Trello, Clickup);
- c) Experience in project management, event organization, and information management;
- d) Good knowledge in Portuguese, Spanish, French and/or Indonesian Bahasa.

Skills

- a) High level of communication and interpersonal skills
- b) Experience in working effectively in a multi-cultural and institutional environment;
- c) Demonstrated capacity to work both independently and in a team environment;
- d) Committed with technical-scientific robustness;
- e) Ability to be flexible and work under tight deadlines;
- f) Excellent technical writing skills.

How to apply & inscriptions

Contract condition

External consultant/services provision (CNPJ).

Candidate should ideally be based in São Paulo or Brasília.

Candidate

The interested should fulfill the form: <https://forms.gle/kdS35uWSRY7ctunh9>

- Curriculum vitae (2 full pages).
- Letter of intent with a request for a monthly fee for the consultancy (one page).

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